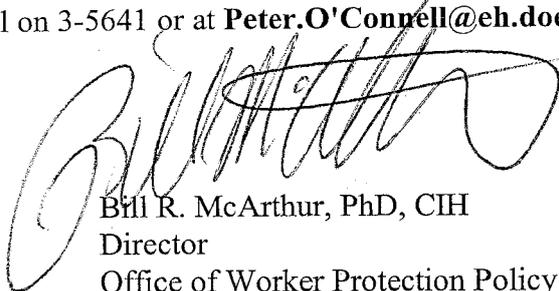


memorandum

DATE: November 10, 2004
REPLY TO: EH-52:Peter O'Connell:3-5641
ATTN OF:
SUBJECT: CHANGE NOTICE TO DEPARTMENT OF ENERGY (DOE) HANDBOOK, DOE-HDBK-1110-97, "ALARA TRAINING FOR TECHNICAL SUPPORT PERSONNEL"
TO: Dennis Kubicki
Technical Standards Manager EH-24

This memorandum forwards changes to subject DOE Technical Standard, DOE-HDBK-1110-97. The changes were made as part of the Office of Worker Protection Policy and Programs updating the Word Processing software used to develop and maintain the document (i.e., conversion from WordPerfect to Word). The attached table details the editorial changes. The document had just been reaffirmed in July 2002.

A CD of the revised document in Word 2002 is also attached. If there are any questions, please contact Peter O'Connell on 3-5641 or at Peter.O'Connell@eh.doe.gov.



Bill R. McArthur, PhD, CIH
Director
Office of Worker Protection Policy
and Programs

Attachments

cc w/o attachment:
David Compton, DNFSB Representative



Page/Section	Change
Throughout document	Revise Radcon Manual to RadCon Standard.
iii, Forward, last para.	<p>Revise bottom para to read (updated software used and web address):</p> <p>This Handbook is available in Word 2002 and has been formatted for printing on an HP IV (or higher) LaserJet printer. The overheads are available in PowerPoint 2002. Copies of this Handbook may be obtained from either the DOE Radiation Safety Training Home Page Internet site (http://www.eh.doe.gov/radiation/RST/rstmater.htm) or the DOE Technical Standards Program Internet site (http://www.eh.doe.gov/techstds/). Documents downloaded from the DOE Radiation Safety Training Home Page Internet site may be manipulated using the software noted above (current revision or higher).</p>
Part 1 page 12	<p>Revise:</p> <p>DOE-HDBK-1131-98, "General Employee Radiological Training," and DOE-HDBK-1130-98, "Radiological Worker Training". In addition, DOE/EH has issued guidelines for evaluating the effectiveness of radiological training through the DOE Operations Offices and DOE Field Offices. For additional guidance, refer to DOE-STD-1070-94, "Guide for Evaluation of Nuclear Facility Training Programs."</p> <p>To read:</p> <p>DOE-HDBK-1131-98, Reaffirmation 2004 "General Employee Radiological Training," and DOE-HDBK-1130-98, Reaffirmation 2004, "Radiological Worker Training". In addition, DOE/EH has issued guidelines for evaluating the effectiveness of radiological training through the DOE Operations Offices and DOE Field Offices. For additional guidance, refer to DOE-STD-1070-94, Reaffirmation 1999, "Guide for Evaluation of Nuclear Facility Training Programs."</p>

Part 1, page 17	<p>Revise:</p> <p>U.S. Department of Energy, <i>Guide to Good Practices for Training and Qualification of Instructors</i>, DOE-NE-STD-1001-91, Washington, D.C., 1991.</p> <p>U.S. Department of Energy, <i>Radiological Control Standard</i>, DOE-STD-1098-99, Washington, D.C., July 1999.</p> <p>U.S. Department of Energy, DOE Order 5400.5, <i>Radiation Protection of the Public and the Environment</i>, Washington, D.C.</p> <p>To read:</p> <p>U.S. Department of Energy, <i>Guide to Good Practices for Training and Qualification of Instructors</i>, DOE-HDBK-1001-96, Washington, D.C., 1996.</p> <p>U.S. Department of Energy, <i>Radiological Control Standard</i>, DOE-STD-1098-99, Ch. 1, Washington, D.C., June 2004.</p> <p>U.S. Department of Energy, DOE Order 5400.5, Ch. 2, <i>Radiation Protection of the Public and the Environment</i>, Washington, D.C.</p>
Part 2, page 14 Part 3, pages 1, 4 and 5 Part 5, pages 10 and 181	<p>Revise: DOE Order 5400.5</p> <p>To read: DOE Order 5400.5, Ch. 2,</p>